

FOR MARKET USE ONLY

Approved: _____

Contacted: _____

Permit Status: _____

Sammamish Farmers Market 2010

FOR MARKET USE ONLY

App Fee: _____

Stall Fee: _____

Vehicle: _____

Stall Size: _____

Start Date: _____

Vendor Application & Contract

Please read our Policies & Rules before completing. Return by March 31 for priority season stall assignment. Final application deadline is April 19. Later applications must be received at least one week before planned start date. **Mail to:** 704 228th Ave. NE, PMB 445, Sammamish, Washington 98074.

YOU ARE: (Please see our Policies and Rules for Definitions.)

- Farmer circle type of farm product: Produce Eggs/Cheese Nursery Other: _____
- Certified Organic Certified Transitional Certified Sustainable
- Processor Artisan/Crafter Prepared Food – Type: _____

VENDOR INFORMATION (Please print legibly.)

Last Name _____ First Name _____ Middle Initial _____

Company Name _____

Farm/Business Location Address _____

Mailing Address _____ City _____ State _____ Zip _____

Daytime Phone (____) _____ Evening Phone (____) _____

Cell Phone (____) _____ Email Address _____

WA State Tax (UBI)# _____ Do you check email often? _____

Vehicle License # _____ State _____ Make/Model _____

Auto Insurance Company _____ Policy # _____

List full names of other who may sell for you: _____

LICENSE & PERMIT REQUIREMENTS FOR SALES

Please check all licenses and permits you are required to have to operate your business. Provide a current copy of each with this application or note that it is in progress. You will not be able to set up at market without all required permits in hand. Vendors are responsible for knowing and obtaining the licenses and permits necessary to operate at the market.

- | | | |
|--|--|---|
| <input type="checkbox"/> Food Processor Permit | <input type="checkbox"/> Fisheries Wholesale License | <input type="checkbox"/> Sammamish Business License
<i>Required by non-farm vendors who sell in Sammamish more than 4 times per year. Farm vendors are exempt for sales from their farms. Non-profits are also exempt.</i> |
| <input type="checkbox"/> Commercial Kitchen Permit | <input type="checkbox"/> Organic/Sustainable Certification | |
| <input type="checkbox"/> Pesticide Applicators License | <input type="checkbox"/> Grade A Dairy Permit | |
| <input type="checkbox"/> Nursery License | <input type="checkbox"/> High Hazard Food Permit | |
| <input type="checkbox"/> Food Handlers Permit | <input type="checkbox"/> Other | |

Notes: _____

GOODS TO BE SOLD: ARTISAN/CRAFTER

(Use other side or attach as needed.)

Submit a photograph, and/or website location, of your artwork or craft items with this application.

Please describe the art/craft product you wish to see at the Market: _____

Website (list if you have one): _____

Explain your involvement in the creation of your product: _____

List the location source of the raw materials used in your product: _____

Please provide us with a one sentence description of you and/or your product we can use in our marketing materials.

Artists will be specially promoted on the 4th Wednesday of the month during market season. We will be doing special marketing for this "Craft Week", hoping to attract those looking to shop for special gifts and hand made products.

SPACE NEEDS

Some spaces will accommodate onsite parking along with a 10' x 10' or larger canopy. Others will have room for a canopy, but no vehicle. Please let us know your preferences and specific needs. Weights will be **required** for canopies. Please see SFM Policies & Rules for details.

Canopy size: _____

Vehicle at stall (please state why): _____

Vehicle size (type & measured length): _____

DATES STALL SPACE NEEDED

Entire Season (20 market days)

Selected Days (circle days below)

May 19 May 26 June 2 June 9 June 16 June 23 June 30 July 7 July 14 July 21
July 28 Aug 4 Aug 11 Aug 18 Aug 25 Sept 1 Sept 8 Sept 15 Sept 22 Sept 29

FEES:

Annual Application

Vendor understands the yearly application fee is \$30. This fee must be paid when submitting your application. This fee will be refunded if you are not accepted.

Daily Stall

- Farmers: \$25 per day or 5% of sales, whichever is greater.
- Processors: \$25 per day or 7% of sales, whichever is greater.
- Artisan/crafters: \$25 per day or 7% of sales, whichever is greater.
- Prepared Foods: \$25 per day or 7% of sales, whichever is greater.

Season Stall

Vendor may prepay stall fees at a seasonal discount by March 31, 2010 at \$450. If you prepay, you receive two free days (\$50 savings). Prepaid fees are non-refundable. Percent of sales still apply and may be paid on the day of market.

HOLD HARMLESS AGREEMENT

Vendor has read and understands the Sammamish Farmers Market (SFM) Policies and Rules and is bound by the terms and conditions outlined in them. Vendor will sell only what is listed on this application. Vendor is responsible for the quality and safety of what they sell and is encouraged to obtain liability insurance for their product. Vendor shall indemnify, keep and save harmless the Sammamish Farmers Market and all agencies the SFM has agreements with—including the Sammamish Chamber of Commerce and City of Sammamish—from and against, any and all claims and demands, whether for injuries to persons, or loss of life, or damage to property, on or off the premises, arising out of the use or occupancy of the premises by vendor and shall defend at vendor’s own expense any action brought against the SFM and any of the above mentioned organizations or any other person or organization with which SFM has a contractual relationship by vendor’s acts or omissions.

Vendor Signature _____ Date _____

PAYMENT

Select the payment option and submit the completed application to the address listed below. All pre-paid fees are non-refundable.

Application Fee: \$30 with application

Pre-paid - Full Season Stall Fee (with discount): \$450 – Due March 31, 2010 for discount.

Number of Market Days x \$25 Stall Fee = \$_____ Due March 31 - April 19, 2010.

NOTE: Pre-payment of booth is not required but will help in ensuring preferred site locations and potential inclusion in vendor promotional materials. Cancellations are transferrable with 48 hour notice.

Vendor Name: _____ **Total Submitted:** _____

Make checks payable to:

Sammamish Chamber of Commerce

Send payments and
completed application to:

Sammamish Farmers Market
704 - 228th Avenue NE, PMB 445
Sammamish, Washington 98074